Form ISSS-120, OPT STEM Extension Request

ERAU-00026A

EMBRY-RIDDLE
Aeronautical University.
DAYTONA BEACH, FLORIDA

OPT STEM Extension Request

Student Information

Family Name: _____

First Name: _____   Middle Name: _____

Student ID#: _____   Personal Email: _____

SEVIS ID#: _____   Telephone: _____

Current EAD Card (MM/DD/YYYY): START DATE _____/_____/_____   END DATE _____/_____/_____

Employment Start Date: _____/_____/_____   Position Title: _____

How many calendar days of unemployment so far? _____days. *(The limit is 90 calendar days of unemployment while on Post-Completion OPT)*

Employer Information

Employer's Name (Company): _____

Employer's Identification Number [EIN]: _____

Employer's Address (Company): _____

Street

_____

Apt#	City	State	Zip Code

Supervisor's Name: _____

Supervisor's Title: _____

Supervisor's Telephone: _____   Supervisor's Email: _____

I-20 Delivery Information

How would you like your STEM OPT I-20 delivered?

☐ Pick up at ERAU International Student & Scholar Services Office ☐ Shipping – Please refer to instructions on the next page

☐ I authorize _____, student ID _____, to pick up my I-20.

Student Signature

Signature: _____   Date: _____

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DAYTONA BEACH, FLORIDA

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EMBRY-RIDDLE AERONAUTICAL UNIVERSITY EXPRESS SHIPMENT SERVICE

Please note that the express mail is YOUR expense.

All international students that are applying for an "F" or a "J" visa, either initial attendance or continuing attendance, MUST utilize this EXPRESS service. This service will allow you to receive your documents through DHL or FedEx.

The DHL and FedEx mailing must be paid by credit (Visa, MasterCard or Discover cards only). The accepted currency is US dollars. Credit cards and Wire Transfers are accepted modes of payment. Parents or friends of the student can pay with their credit card as well on behalf of the student. To request express mailing of your documents you must go to the following secure website:

https://study.eshipglobal.com

To get started, you will be required to create a user name and password to set up an account. Please make sure that your name is printed exactly as it appears on your passport. You will need your student ID number, mailing address, email address, phone number and credit card information. Please select the Embry-Riddle Office of International and Graduate Admissions as your sender. Please enter your student ID in the student ID field.

If you have questions about how to use this service please visit the FAQs section of this https://study.eshipglobal.com website. Or email student.support@eshipglobal.com.

Please pay close attention to the information submitted as errors in the credit card information or submitting incorrect or incomplete address information will result in a delay in receiving your I-20 or DS-2019.

Revised version: 9/17/2018

STEM OPT CHECKLIST

- Completed Training Plan I-983.
  https://www.ice.gov/sites/default/files/documents/Document/2016/i983.pdf
- Completed and signed Form I-765
  https://www.uscis.gov/sites/default/files/files/form/i-765.pdf
- Check or money order for $410.00, made payable to "Dept. of Homeland Security" (do not send cash)
- 2 color, U.S. passport-style photographs (write name, SEVIS ID, and I-94 number on back) – Photos should measure 2 inches by 2 inches
- Copy of the front and back of your current OPT card
- Copy of your diploma
- Copy of your current I-94 record
  https://i94.cbp.dhs.gov/I94/#/recent-search
- Copy of your Passport identity page(s), and any renewal pages (ex. Entry stamps)
- Copy of all previous I-20s