

COLLECTION OF REGALIA

The regalia will be available for use on the day of ceremony. All items should be returned, in the condition they were issued, at the conclusion of the event.

Responsibilities

User is responsible for keeping the Regalia in good condition and is bound by the following rules and regulations.

Rules & Regulations

Regalia should be returned to the same place it was collected concluding the Commencement ceremony. Otherwise, a fine for late return will be imposed upon the user.

Charges for the loss of items are as follows:

- Loss of one set of regalia is \$850.
- Loss of one robe is \$600.
- Loss of one hood is \$150.
- Loss of one cap is \$100.

Charges for damage to regalia are as follows*:

- Any damage of the robe is \$250.
- Any damage of the hood is \$75.
- Any damage of the cap is \$50.

*Note: Additional charge will be imposed if the listed fee cannot cover the repair of the item.

Signature of User:

Date: