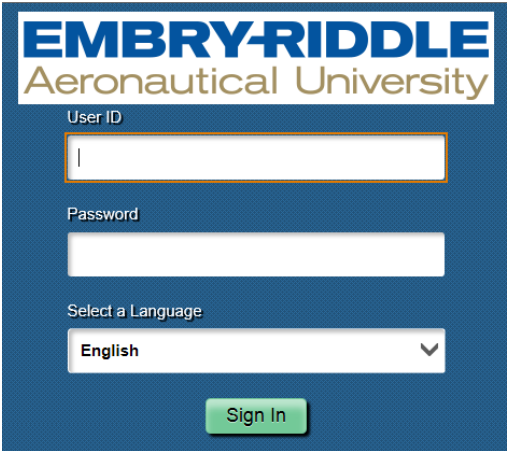
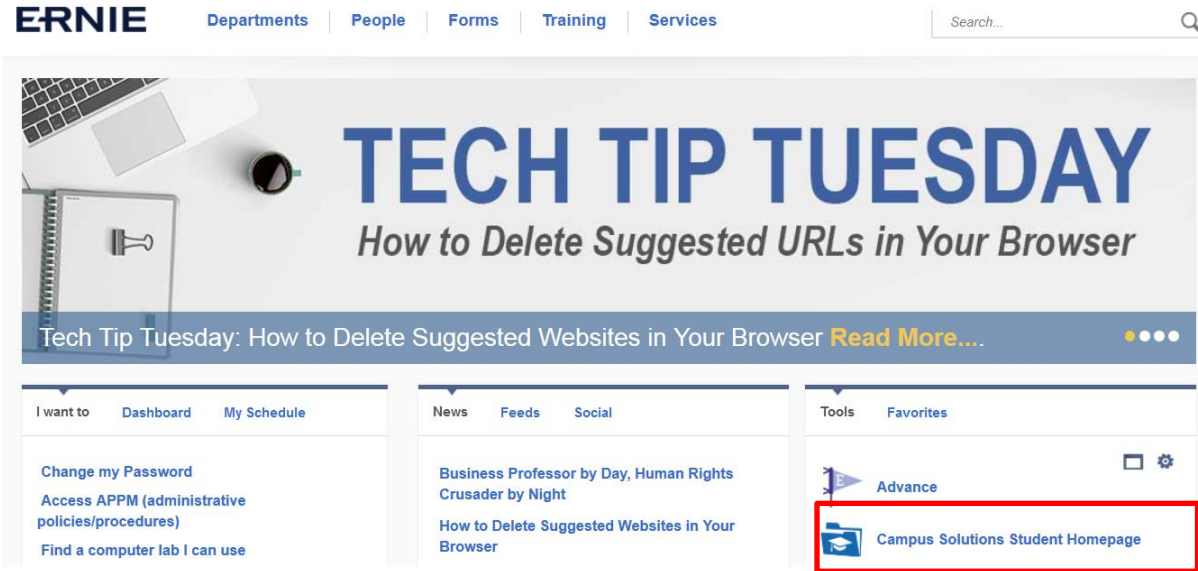


How to Sign Up for Direct Deposit (Refunds)

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Step	Action
1.	<p>Sign into ERNIE.erau.edu using the students User ID and Password:</p> 
2.	<p>Click on your Campus Solutions Student Homepage</p> 

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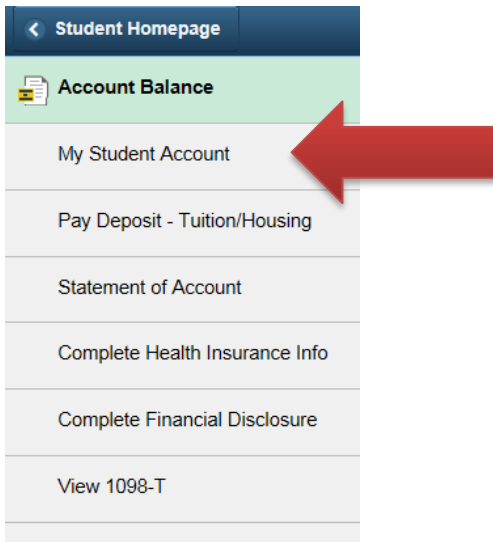
3.

You will be directed to the Student Homepage, click on “Finances.”



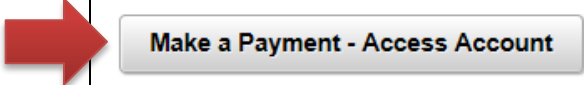
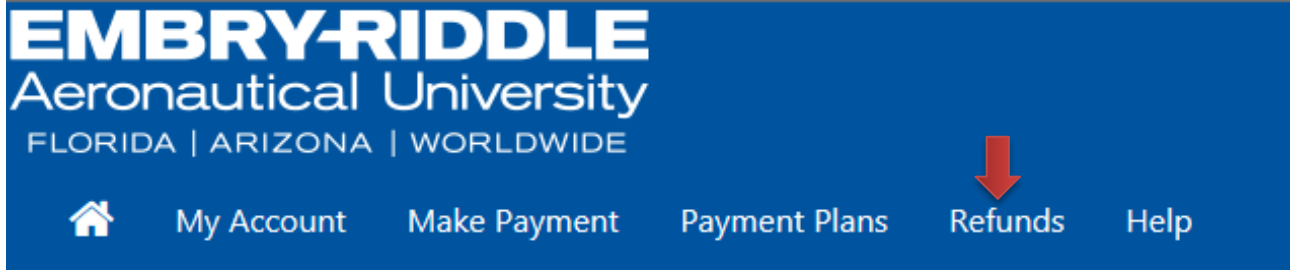
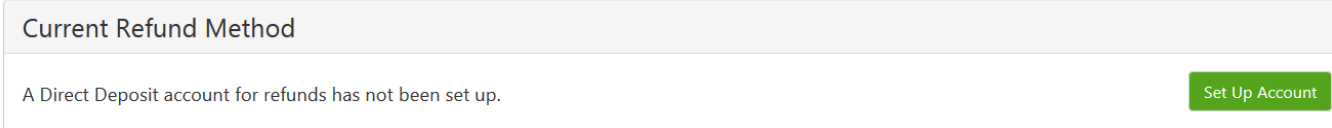
4.

On the left side of the screen you will click on “My Student Account”



How to Sign Up for Direct Deposit (Refunds)

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5.	<p>Now Click on "Make a Payment – Access Account"</p> <p>Make A Payment - Access Account - Open 24/7:</p> <p>Click on "Make a Payment - Access Account" to easily:</p> <ul style="list-style-type: none">• Check your balance• Make a payment• View your payment history• Store your payment methods for quick and easy payment• Payment Plan Sign Up• e-Refunds <p>If the page does not load after your selection is made, please check to be sure your pop-up blocker is disabled.</p> 
6.	<p>On the left of the screen click on "Refunds"</p> 
7.	<h2>eRefunds</h2> <p>eRefunds puts money in your account... FAST!</p> <p>No more trips to the bank or waiting for a paper check. Direct Deposit is the secure and convenient way to get your refund.</p> <p>**payments made by credit card will be refunded to credit cards used for payment</p> <p>From this page you can select options to add, update and remove accounts.</p> 

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8.	<p>To set up an account, you would enter your information as seen on the screen below and click “Continue” to complete.</p> <p>Set Up Refund Account</p> <hr/> <div><h3>Account Information</h3><p><i>* Indicates required fields</i></p><div style="border: 1px solid #ccc; background-color: #fff9c4; padding: 5px;"><p>You can use any personal checking or savings account. Do not enter other accounts, such as corporate account numbers, credit cards, home equity, or traveler’s checks.</p><p>Do not enter debit card numbers. Instead, enter the complete routing number and bank account number as found on a personal check.</p></div><p>*Account type: <input type="text" value="Select account type"/> ▼</p><p>*Routing number: <input type="text"/> (Example)</p><p>*Bank account number: <input type="text"/></p><p>*Confirm account number: <input type="text"/></p></div> <div><h3>Billing Information</h3><p>*Name on account: <input type="text"/></p><p><input type="checkbox"/> Check here for an international address</p><p>*Billing address: <input type="text"/></p><p>Billing address line two: <input type="text"/></p><p>*City: <input type="text"/></p><p>*State/Province: <input type="text" value="Select State/Province"/> ▼</p><p>*Postal Code: <input type="text"/></p><hr/><p>*Save payment method as: <input type="text"/> (example My Checking)</p><p><input type="checkbox"/> Preferred payment method What is this?</p><p style="text-align: right;"><input type="button" value="Cancel"/> <input style="border: 2px solid red;" type="button" value="Continue"/></p></div>
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