

# Access Your Embry-Riddle Email via **ERNIE**

As an accepted student, you will receive information about ERNIE, your portal to important Embry-Riddle information. Through ERNIE, you will be able to directly access your student email.

Check your Riddle email to receive information about the following areas:


- Financial Aid
- Billing information
- Announcements regarding medical forms, flight program information (if applicable), and self-registration
- Event invitations such as Orientation
- Housing information


## Step 1

As a first time user, select the “Activate Your Account” option.

**EMBRY-RIDDLE**  
Aeronautical University

Enter your ERAU Username and Password

 Username

 Password

By logging into my ERAU account, I am agreeing to comply with the [ERAU Acceptable Use of University Computing Resources Policy](#), and other applicable policies.

**LOG IN**

or [Activate Your Account](#)

[Forgot Password?](#) [Forgot Username?](#)

[Need Help?](#) [Alumni / Past Attendee](#)

## Step 2

Complete the registration and password set-up process using the Embry-Riddle identification number provided to you.

### Account Activation

Please enter your 7 digit ERAU ID that you received in a letter or email from your admissions counselor or supervisor.

ERAU ID

Forgot Your ERAU ID?

Next

Follow the prompts to activate your account.

## Step 3

Once logged in, select the envelope icon in the top right corner of your screen.

Prescott Student

ERNIE Departments People Forms Training Services Search...

Reminder: Fall 2016 Tuition and Fees is due August 19, 2016

Prescott's 2016 OctoberWest Festivities to Include AOPA Fly-In, Aerial Show [Read More...](#)

My Schedule My Advisors I want to

Courses may not link to Canvas if you just registered or if course is unpublished.

Classes I am taking:

News Feeds Social

Prescott Campus Orders Two New Cessna Skyhawks to Meet Growing Enrollment

Prescott Campus' 2016 OctoberWest

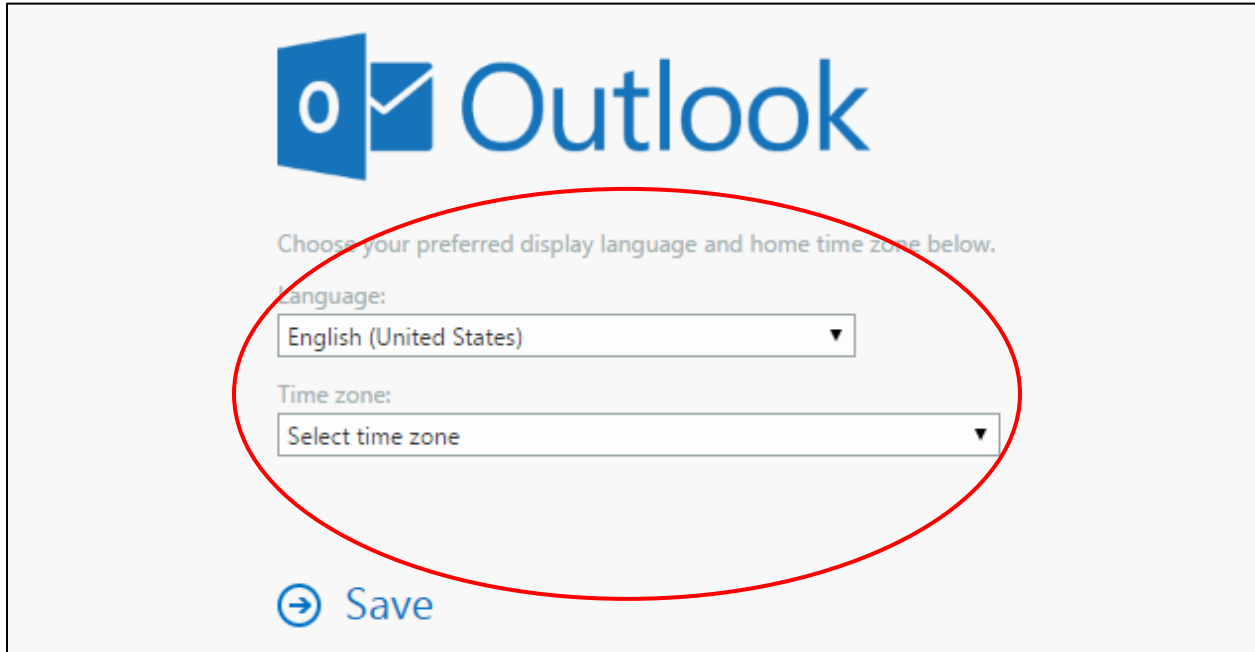
Tools

Campus Solutions

ERAU App (iOS)

### Step 5

To set up Outlook, answer several questions when prompted.



### Step 6

Navigate your Office 365 email.

