

EMBRY-RIDDLE

Aeronautical University

Request for Change of Name

To change the legal name maintained on the student's official ERAU record, the current or former student must complete this form and submit it with supporting documentation.

In Person – A student's name may be changed by submitting this form in person at ERNIE Central, along with official documentation (i.e. marriage license, divorce decree, court-issued document) and a government issued identification card showing evidence of the new name.

By Mail/Fax/Email – A student's name may be changed by submitting this form, along with official documentation as noted above, by mail, fax, or email.

Note: Using this option to request a name change requires this form and the required documentation to be notarized.

Current name on student record:

Name: _____ Student ID # _____

New Legal Name: _____.

Please change my name on ERAU academic records to show my new legal name. I am submitting this form and my official name change document (i.e., marriage license, divorce decree, court-issued documentation) and understand my name will not be changed on academic records without providing evidence of my name change being complete and showing on a government issued identification card or Passport.

Student Signature:

Date:

Office of the Registrar, Daytona Beach Campus
Embry-Riddle Aeronautical University
1 Aerospace Boulevard
Daytona Beach, FL 32114-3900

Email: dbrecrds@erau.edu
Fax: 386-226-6335